



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY
GOVERNOR

ANTHONY J. TATA
SECRETARY

June 23, 2015

CONTRACT: 11505240
WBS ELEMENT: To be determined
COUNTY: Pamlico
ROUTE: Various
DESCRIPTION: Dead Animal and Trash Removal and Disposal
TO: Perspective Bidders

Pre-Bid Meeting Notes

A Pre Bid meeting was held for the above referenced project on June 18, 2015 at 11:00 am at the Craven County Maintenance Office.

Ms. Lentine began the meeting with reviewing the proposal. Items that were highlighted were;

- The importance of following the Instructions to Bidders to ensure your bid documents are correct.
- There are no provisions for road closures or "Acts of God", however when the public is instructed to stay off the roads (during snow storms or hurricanes) the NCDOT will not instruct the Contractor to pick up any dead animals or trash during this time. The Contractor will be expected to work in the rain.
- The 2012 NCDOT Standard Specifications are referenced several times in the proposal, and all Contractors should be familiar with it. If you do not have a copy, it can be downloaded at the following website
 - <https://connect.ncdot.gov/resources/Specifications/Specification%20Resources/2012%20Standard%20Specifications.pdf>
- For the disposal of dead animals, the Contractor is responsible to know and follow the local laws and ordinances. The NCDOT will not provide any help in the disposal of the carcasses.
- When called for trash bag pick up, the NCDOT will provide an estimated amount of bags to be picked up. If you arrive onsite and the number of bags is 20% or more over the estimated amount, you must call in to notify the NCDOT of the discrepancy before picking them up.
- The statement "Roadside debris can be deposited at the landfill with no tipping fee. The Engineer will provide the Contractor with identification to be used at the landfill for this purpose." Is being removed from the proposal. See Addendum 2.
- The location of the dead animal or trash will be given as either the closest house address, or as the 1/10th mile from an intersection.
- To clarify, trash removal is paid for as each. For example if there is a broom handle broken into two pieces, it still counts as one trash item.
- The importance of completely filling out the Execution of Bid, the Bid Form, and the Substitute Form W-9, was stressed.
- There were inquires about how to access the results for last year's bids on this project. The information can be found at the following website
 - https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let_type=2&let_status=Bid%20Results
 - Click on the date 06-25-2014

MAILING ADDRESS:
DIVISION TWO - OPERATIONS
P.O. BOX 1587
GREENVILLE, NC 27835

TELEPHONE: (252) 439-2800
FAX: (252) 830-3341
WEBSITE: WWW.NCDOT.GOV

LOCATION:
1704 N GREENE ST
GREENVILLE, NC

There being no further business, the meeting was adjourned.

Sincerely,

A handwritten signature in black ink, appearing to read "Sarah Lentine". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Sarah Lentine
Division Contract Officer

cc: Mr. Preston Hunter, PE
Mr. Reed Smith, PE
Mr. Gordy Eure